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| 4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link) The institution obtains the necessary requirements of classrooms, laboratories and other infrastructure resources well before the beginning of the academic year. Any new facility to be acquired is provided by the management before the semester begins. **Procedures and policies for maintaining and utilizing Physical, Academic and support facilities**. 1. Physical **Labs** * The college has the facility of computer Labs with internet and projectors which help the students to learn the things better
* Licensed software is also used for uploading students related information like results of Mid Semester test as well as monthly tests, attendance records and assignments also.
* Smart classrooms have been added to the infrastructure to make teaching learning more interesting and effective. Our college provides latest technology to the students and thus benefiting them in keeping up with the pace of modernizing IT world.
* Faculty make use of PowerPoint and multimedia presentations for better understanding and greater attention of the subject.
* Multimedia shows are also used as a mode of interactive teaching by some departments.
* Our college has **English language lab, Hindi Lab** which is very useful for assessing student’s speech. It provides students with the technical tools to the learn the language easily.
* **Home science labs** is the medium for the practical exposure for the students. This is to ensure that each student get to use the equipments individually. The students are imparted necessary skills which improve the employability of the students.

**Library** * The aim of the library is that no Bonafide reader is allowed to be deprived of its rich resources. •
* All books have been automated with barcode labels.
* The library is also having the facility of INFLIBNET through which students can access e-books and e-journals.
* For meritorious and economically backward students book bank facility is also available. The library also provides books to the needy students during the examination time.
* Library and reading room are kept open to all the student from 9:00 a.m. to 5:00 p.m. on all working days.
* There is a provision of Research Centre for faculties and students of PG classes.
* Various reputed journals are also available for the guidance.

**Sports*** The college provides counseling and guidance to the students regarding importance of physical activity for the better mental health.
* Students attend sports lecture in the zero period that is early morning which act as a catalyst and energy booster for whole of the day.
* Gym facility is also available for security and students as well.
* Any student of any discipline can use the sports equipment free of cost.

2. **Academic*** Remedial classes are held for students who are weak in certain subjects.
* Counselling is given to all the students on one to one basis regarding their choice of subjects at the time of admission keeping their interest in mind. Psychological problems are also resolved through counselling.
* The college organized various extension lectures on career counseling with the objective to aware the students for various competitive exams like civil services, bank etc.

**3. Support facilities*** The college has established grievance redressal cell with the objectives to solve the problems of the students.
* The placement cell of the college provides placement cum career counseling services to the students. The main objective of the cell is to organize various interactive sessions with the industry experts to apprise the students about the latest developments in the industry and skills necessary for obtaining gainful employment.
* Youth club of the college is providing youth the opportunities and platform to utilize their energies. Youth club encourages the students to participate in various activities from time to time.
* Tutorials are held with every Monday. During tutorials, students interact with their tutors freely. The students are given information about the general discipline in the college, functioning of the college, college activities and academic and non academic information. The tutor keep check on the academic as well as non academic performance of the students.
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